



VISIT PLAN FOR APLHIV STAFF TO CHBC SITES AND TREATMENT CENTERS

Quarter -2

UNDER

NFM GRANT- “HALT NEW INFECTIONS & IMPROVE THE QUALITY OF LIFE OF PLHIV”

Scope of Work for Monitoring Visits

The Visit to CHBC sites and Treatment Centers is “not an audit; the visit does not include reviewing of any programmatic or financial records and it is not meant to collect any confidential data”. The visits to CHBC sites are to ensure following:-

1. Services are being provided in a non discriminatory manner and the rights of clients are protected.
2. To assess that the dignity of the clients is maintained whilst services are given.
3. Services, service providers and the clients know about the principles governing the provision of services.
4. To get feedback of clients about the services being provided by Service Delivery Points.
5. To evaluate the implementation of principles of equity by the Service Delivery Points.
6. To ensure that principles of equity are displayed at a prominent place inside the Service Delivery Points.
7. To know any complaints, grievances, feedback and suggestions about services being provided.
8. To get an input of service providers about the services being provided and issues confronted.
9. To assess the proficiency of Service providers (at CHBC sites) in order to identify the systemic failures/lack of professionalism and recommend remedial measures.
10. To identify the gaps in provision of services and suggest remedial measures to the PR.

Note: Standard Monitoring Tools duly approved by NACP shall be used. The tools (s) have been revised in light of the feedback received from all the partners and giving more focus on above mentioned scope of work.

Scope of Work for Focal Group Discussion: When maximum number of PLHIVS visits CHBC Sites (preferably when support group meetings are held) a Group of 6-8 client (with informed consent of the clients) should be invited for Focal Group Discussion. FGDs Reporting Format would be used by the APLHIV staff and FGDs shall be held on rotational bases in each quarter. The scope includes: -

1. To know the satisfaction level of the clients about the services being provided.
2. To identify the issues of infected and affected people.

3. To highlight the issues confronted by the community associated with HIV and propose remedial measures to all the stakeholders.
4. To identify the gaps in provision of services, in system and to recommend suitable measures.
5. To monitor whether principles of equity are being followed while providing the services
6. To know any complaints, grievances, feedback and suggestions about services being provided.
7. Feedback from the community about CHBC services based on which recommendations can be given to SRs/PR/Stakeholders to further improve upon.
8. To forward the suggestions and recommendations of the community to relevant stakeholders, to help solve issues in service delivery.

VISIT PLAN FOR APLHIV STAFF TO CHBC SITES AND TREATMENT CENTERS

PUNJAB

Sr. No	Date	Visit To	Location	Remarks
1.	12/07/2016	Jinnah Hospital Treatment Center	Lahore	Provincial Coordinator to make coordination with PACP and treatment center before the visit.
2.	14/07/2016	Mayo Hospital Treatment Center	Lahore	Provincial Coordinator to make coordination with PACP and treatment center before the visit.
3.	18/07/2016	Rahnuma family Planning Hospital PPTCT Treatment Center	Lahore	Provincial Coordinator to make coordination with PACP and PPTCT treatment center before the visit.
4.	20/07/2016	New light AIDS Control Society CHBC Site	Gujrat	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff.
5.	20/07/2016	Aziz Bhatti Hospital Treatment Center	Gujrat	Provincial Coordinator to make coordination with PACP and treatment center before the visit.
6.	20/07/2016	Aziz Bhatti Hospital PPTCT Treatment Center	Gujrat	Provincial Coordinator to make coordination with PACP and PPTCT treatment center before the visit.
7.	25/07/2016	Pak Plus CHBC Site	Lahore	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff.
8.	28/07/2016	Services hospital pediatric Treatment Center	lahore	Provincial Coordinator to make coordination with PACP and Peads treatment center before the visit.
9.	06/08/2016	Allied Hospital Treatment Center	Faislabad	Provincial Coordinator to make coordination with PACP and treatment center before the visit.

10.	06/08/2016	Allied Hospital PPTCT Treatment Center	Faislabad	Provincial Coordinator to make coordination with PACP and PPTCT treatment center before the visit.
11.	07/08/2016	CHBC Site Faislabad	Faislabad	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff.
12.	16/08/2016	DHQ hospital Treatment Center	Sargodha	Provincial Coordinator to make coordination with PACP and treatment center before the visit.
13.	16/08/2016	DHQ hospital PPTCT Treatment Center	Sargodha	Provincial Coordinator to make coordination with PACP and PPTCT treatment center before the visit.
14.	16/08/2016	DHQ Hospital Treatment Center Nai Zindagi CHBC Site	Sargodha	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff.
15.	20/08/2016	Services Hospital PPTCT Treatment Center	Lahore	Provincial Coordinator to make coordination with PACP and PPTCT treatment center before the visit..
16.	27/08/2016	CHBC Site Raheem yaar Khan	Raheem Yaar Khan	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff.
17.	28/08/2016	DHQ Hospital Treatment Center	DG Khan	Provincial Coordinator to make coordination with PACP and treatment center before the visit.
18.	29/08/2016	DHQ Hospital PPTCT Treatment Center	D G Khan	Provincial Coordinator to make coordination with PACP and PPTCT treatment center before the visit.
19.	29/08/2016	DHQ Hospital Peads Treatment Center	DG Khan	Provincial Coordinator to make coordination with PACP and Peads treatment center before the visit
20.	30/08/2016	Pak Plus CHBC Site	D G Khan	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff.
21.	20/09/2016	New Light AIDS Control Society CHBC Site	Lahore	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff.
22.	22/09/2016	Services hospital Treatment Center	Lahore	Provincial Coordinator to make coordination with PACP and treatment center before the visit.
23.	23/09/2016	Shoukat Khanam Memorial Hospital Treatment Center	lahore	Provincial Coordinator to make necessary coordination with SKMH.
24.	2/8/2016	New Light AIDS Control Society CHBC Site	Rawalpindi	Federal Staff to conduct the visit and make necessary Coordination
25.	17/8/2016	PIMS Treatment Center	Islamabad	Federal Staff to conduct the visit and make necessary Coordination
26.	6/9/2016	CMH Treatment Center	Rawalpindi	Federal Staff to conduct the visit and make necessary Coordination
27.		FGD at PakPlus CHBC Site	Lahore	Date shall be fixed after coordination with CHBC Site.

SINDH

1.	19/07/2016	Agha Khan Hospital Treatment Center(Peads).	Karachi	Provincial Coordinator to make coordination with SACP and treatment center before the visit.
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2.	22/07/2016	Indus Hospital Treatment Center	Karachi	Provincial Coordinator to make coordination with SACP and treatment center before the visit.
3.	26/07/2016	Civil Hospital Treatment Center	Karachi	Provincial Coordinator to make coordination with SACP and treatment center before the visit.
4.	26/07/2016	Civil Hospital PPTCT Center+ Civil Hospital Treatment Center (Peads)	Karachi	Provincial Coordinator to make coordination with SACP and treatment center before the visit.
5.	16/08/2016	Mehran Welfare Trust CHBC Site	Larkana	Provincial Coordinator to make coordination with SACP and treatment center before the visit.
6.	17/08/2016	Chandka Medical College Treatment Center	Larkana	Provincial Coordinator to make coordination with SACP and treatment center before the visit.
7.	17/08/2016	Sheikh Zahid Woman Hospital PPTCT Center	Larkana	Provincial Coordinator to make coordination with SACP and treatment center before the visit.
8.	23/08/2016	Bridge Consultant CHBC Site -2	Karachi	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff.
9.	08/09/2016	Bridge consultant CHBC Khi-1.	Karachi	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff.
10.	14/09/2016	Mehran Welfare Trust CHBC Site	Nawab Shah	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff.
11.	21/09/2016	SBDDS, CHBC Hyderabad	Hyderabad	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff.
12.		FGD at Bride Consultant CHBC Site	Karachi	Date shall be fixed after coordination with CHBC Site.

KPK

1.	21/7/2016	ACD CHBC	Batkhela	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff and SR
2.	28/7/2016	Khawenkor CHBC Site Peshawar	Peshawar	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff and SR
3.	2/8/2016	Hayatabad Medical Complex Treatment Center	Peshawar	Provincial Coordinator to make coordination with treatment center before the visit.
4.	18/8/2016	ACD CHBC	Abbottabad	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff and SR

5.	25/8/2016	Khawendokor CHBC Site Kohat	Kohat	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff and SR
6.	25/9/2016	DHQ Treatment Center	Kohat	Provincial Coordinator to make coordination with treatment center before the visit.
7.	27/9/2016	CHBC Muzafarabad	Muzafarabad	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff and SR.
		FGD at ACD CHBC Site Batkhela	Batkhela	Date shall be fixed after coordination with CHBC Site.
Baluchistan				
1.	21/7/2016	Bolan Medical College Treatment Center	Quetta	Provincial Coordinator to make coordination with BACP and treatment center before the visit and SR.
2.	8/8/2016	CHBC Site Quetta	Quetta	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff and SR
3.	6/9/2016	Bolan Medical College Treatment Center	Quetta	Provincial Coordinator to make coordination with BACP and treatment center before the visit and SR.
4.	20/9/2016	CHBC Site Turbat	Turbat	Provincial Coordinator to carry out necessary coordination before visit with concerned CHBC staff and SR.
5.		FGD at CHBC Site Quetta	Quetta	Date shall be fixed after coordination with CHBC Site.

Summary of Visits:

CHBC Sites = 21 Treatment Centers = 19 FGDS = 4